

JACKSON COUNTY ORDINANCE NO. 2019-12

AN ORDINANCE ESTABLISHING THE SALARIES OF ALL ELECTED COUNTY OFFICIALS AND JUSTICES OF THE PEACE, ESTABLISHING THE NUMBER OF DEPUTIES FOR EACH COUNTY OFFICE AND SETTING THEIR SALARIES, DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES FOR THE CALENDAR YEAR 2020.

BE IT ORDAINED BY THE QUORUM COURT OF JACKSON COUNTY, ARKANSAS:

SECTION 1: The salary of the County Judge is hereby fixed at \$57,510.00 per year, (\$19,170.00 to be paid from General Fund, \$19,170.00 from the County Road Fund and \$19,170.00 from the Solid Waste Operations Fund); the County Judge may employ a secretary at a salary not to exceed \$25,545.00 per year (\$12,772.50 to be paid from the General Fund and \$12,772.50 from the Road Fund); the County Judge is also authorized to hire extra help, the total of which shall not exceed \$3,000.00 per year; the County Judge shall act as County Road Commissioner.

SECTION 2: The salary of the County Clerk is hereby fixed at \$47,278.00 per year; the County Clerk is hereby authorized to employ one Deputy County Clerk at a salary not to exceed \$25,545.00 per year; the County Clerk is authorized to hire one Deputy County Clerk at a salary not to exceed \$24,845.00 per year, and the County Clerk is authorized to employ one Deputy County Clerk at a salary not to exceed \$24,325.00 per year. The County Clerk is authorized to hire extra help at a salary not to exceed \$18,000.00 per year.

SECTION 3: The salary of the Circuit Clerk is hereby fixed at \$47,278.00 per year to be paid from County General; the Circuit Clerk is hereby authorized to employ one Deputy Circuit Clerk at a salary not to exceed \$25,545.00 per year to be paid from the Court Recorder Cost Fund; the Circuit Clerk is authorized to hire one Deputy Circuit Clerk at a salary not to exceed \$24,845.00 per year to be paid from the Court Recorders Cost Fund; the Circuit Clerk is hereby authorized to employ one Deputy Circuit Clerk at a salary not to exceed \$24,325.00 per year to be paid from County General; the Circuit Clerk is authorized to employ a circuit court fine collector at a salary not to exceed \$24,325.00 per year to be paid from County General.

SECTION 4: The salary of the County Treasurer is hereby fixed at \$47,278.00 per year; the County Treasurer is hereby authorized to hire one deputy at a salary not to exceed \$25,545.00 per year and extra help not to exceed a total sum of \$26,880.00 per year.

SECTION 5: The salary of the County Tax Collector is hereby fixed at \$47,278.00 per year; the County Tax Collector is hereby authorized to employ one Deputy Tax Collector at a salary not to exceed \$25,545.00 per year; one Deputy at a salary not to exceed \$24,845.00 per year; one Deputy at a salary not to exceed \$24,325.00 per year; the County Tax Collector is authorized to employ extra help not to exceed \$20,000.00 per year and the County Tax Collector is authorized to employ extra help not to exceed \$26,000.00 to be paid from the Collector Automation Fund.

SECTION 6: The salary of the County Assessor is hereby fixed at \$47,278.00 per year; the County Assessor is hereby authorized to employ one GIS mapping specialist at a salary not to exceed \$30,451.00 per year, and one deputy at a salary not to exceed \$24,845.00 per year. The County Assessor is also authorized to hire one deputy at a salary not to exceed \$24,325.00 per year and extra help not to exceed \$12,000.00 per year.

SECTION 7: The salary of the County Sheriff is hereby fixed at \$55,000.00 per year; the County Sheriff is hereby authorized to hire one Chief Deputy at a salary not to exceed \$43,575.00 per year, the County Sheriff is hereby authorized to hire four deputies at a salary not to exceed \$38,445.00 per year. The County Sheriff is hereby authorized to hire three deputies at a salary not to exceed \$34,417.00 per year. The County Sheriff is hereby authorized to hire six

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Deputies at a salary not to exceed \$31,497.00 per year. The deputies are scheduled to work 180 hours in a twenty-eight day pay period. The first 171 hours are to be paid at their regular rate of pay and the remaining 9 hours will be paid at time and a half. Any time worked over the 180 hours will be handled as overtime or comp time. In the event that deputies are required to provide courtroom security during court sessions, overtime will be paid for those hours worked. The only overtime that is paid for the Sheriff's Department must be approved by the Sheriff or Chief Deputy in advance. The County Sheriff is hereby authorized to employ an Administrative Assistant at a salary not to exceed \$33,094.00 per year. The County Sheriff is authorized to employ one Office-Deputy Matron at a salary not to exceed \$25,925.00 per year. The County Sheriff is authorized to employ four radio operator matrons at a salary not to exceed \$24,325.00 per year. The County Sheriff is authorized to hire part time dispatchers not to exceed \$10.99 per hour for a total of \$24,325.00 per year. The County Sheriff is allowed to expend \$40,000.00 for overtime with deputies and personnel and \$20,000.00 for holiday pay; the only overtime that is paid for the Sheriff's Department must be approved by the Sheriff or Chief Deputy in advance. These salaries are all to be paid from the Sheriff County General fund.

SECTION 8: The County Sheriff is hereby authorized to hire one Jail Administrator at a salary not to exceed \$33,094.00 per year; one Detention Lieutenant at a salary not exceed \$28,682.00 per year; Four Detention Sergeants at a salary not to exceed \$27,028.00 each per year; one transport officer with a salary not to exceed \$25,924.00 each per year; twelve Detention Officers with a salary not to exceed \$24,821.00 each per year. Five of these detention officers will be paid from the Jail Sales & Use Tax Fund and seven officers will be paid from the Housing of Prisoners Fund. The Sheriff is authorized to hire Jail Maintenance Technician at a salary not to exceed \$21,840.00 per year to be paid from the Housing of Prisoner Fund. The Sheriff is authorized to hire one Licensed Practical Nurse to be paid a salary not to exceed \$29,232.00 per year to be paid from the Prisoner Care Fund. The Sheriff is authorized to hire one culinary specialist at a salary not to exceed \$24,325.00 per year. The County Sheriff is allowed to expend \$27,000.00 for overtime from the Jail Sales & Use Tax Fund and \$19,000.00 from the Prisoner Housing Fund for overtime. County Sheriff is authorized to expend \$9,000.00 for holiday pay from the Housing of Prisoners Fund and \$10,000.00 for holiday pay from the Jail Sales & Use Tax Fund. The first 171 hours of a jailers work in a 28 day pay period are to be paid at a regular rate. Anything over 171 hours in a 28 day cycle will be handled as overtime, paid at time and a half, or comp time, upon the County Sheriff approval.

SECTION 9: The salary of the County Coroner is hereby fixed at \$8,825.00 per year.

SECTION 10: The salary of the Prosecuting Attorney's Administrative Assistant not to exceed \$43,189.00 per year. The salary of the Deputy Prosecuting Attorney's District cost-shared Secretary not to exceed \$32,467.00 per year. The salary of the Veteran Service Officer shall be \$16,510.00 per year. The County portion of the District Judges salary and taxes not to exceed \$65,000.00 per year. The salaries of five Equalization Board Members are not to exceed \$5,000.00. The rate of Jury Fee shall be \$50.00 per day for jurors sworn to serve and \$15.00 per day for jurors called and dismissed. The salary of the Juvenile Intake Officer shall not exceed \$38,061.00 per year. The salary of the cost shared Juvenile Probation Officer shall not exceed \$34,087.00. The salary of a poll worker at an early voting site shall be at least the Arkansas minimum wage and the salary of a poll worker on Election Day shall be \$111.00 per day or the Arkansas minimum wage; whichever is greater.

SECTION 11: The County Judge is authorized to hire the following for the operation of the County roads: 1 foreman at a salary of \$44,208.00 per year. 1 mechanic at a salary not to exceed \$37,881.00 per year, and six Sr. Driver/Grader/Equipment operators at a salary not to exceed \$32,787.00 each per year, and three Jr. Driver/Grader/Equipment operators at a salary not to exceed \$32,220.00 each per year, and four Jr HEO Operators at a salary not to exceed \$31,651.00 each per year and two Jr Equipment Operator with a salary not to exceed \$30,797.00. These salaries are to be paid from the County Road Fund. The County Judge is further authorized to hire 1 courthouse maintenance/janitor at a salary not to exceed \$27,141.00 per year to be paid from the County General Courthouse Maintenance Fund. The County Judge is further authorized to hire a safety director/Office of Emergency Services Coordinator at a salary not to

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exceed \$36,430.00 per year (18,215.00 to be paid from County General and \$18,215.00 to be paid from County Road).

SECTION 12: The compensation for a Justice of the Peace when he/she attends a regular meeting of the Quorum Court is not to exceed \$420.00 per month, and compensation when he or she attends a special or committee meeting is not to exceed 12 per year at the rate of \$105.00 per meeting. Compensation is not to exceed \$6,300.00 during any one calendar year. The Quorum Court Secretary shall be paid \$211.00 per month not to exceed \$2,520.00 during any one calendar year.

SECTION 13: All county employees may be paid a supplemental seniority payment for their years of continuous service. Such amount may be paid at the rate of \$50.00 per year, up to a maximum of twenty (20) years, for each year served, to each full-time employee and a prorated amount (based on \$50.00 per year) for each year served, to each part-time employee; for example, an employee working six (6) months would receive a bonus based on \$25.00 per year for each year served. Such payments will be made between November 15 and December 25, 2019. All payments are contingent upon the financial condition of Jackson County and at the discretion of the Quorum Court.


SECTION 14: This Ordinance shall take effect on January 1, 2020.

SECTION 15: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.


SECTION 16: The Jackson County Quorum Court has deemed it desirable for proper functioning of County Government to set permanent salaries and expenses for the operation of all the offices of elected officials in Jackson County of a permanent basis for the calendar year 2020. In order to give effect to the ordinance heretofore passed by the Jackson County Quorum Court setting salaries and expenses for County officials, it is necessary to appropriate funds for this purpose and, therefore, an emergency is hereby declared to exist and this ordinance being necessary for the protection and preservation of public peace, health and safety, shall be in force and shall take effect upon passage and approval.

DATED: December 16, 2019

APPROVED

  
\_\_\_\_\_  
Jeff Phillips, Jackson County Judge

ATTEST

  
\_\_\_\_\_  
Melanie Clark, Jackson County Clerk

JACKSON COUNTY ORDINANCE NO. 2019-13

AN ORDINANCE ESTABLISHING THE PROCEDURE FOR OPERATING THE JACKSON COUNTY SOLID WASTE MANAGEMENT SYSTEM, DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES FOR THE CALENDAR YEAR 2020.

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF JACKSON, STATE OF ARKANSAS:

SECTION 1: The County Judge and the Solid Waste Committee through the Quorum Court operate the Jackson County Waste Management System and Landfill.

SECTION 2: The days and hours will be determined by the Solid Waste Committee.

SECTION 3: The County Judge is empowered to employ one Licensed Landfill Operator at a salary not to exceed \$44,208.00 per year and two Landfill Operators at a salary not to exceed \$31,405.00 per year, one Licensed Operator/Records Clerk at a salary not to exceed \$33,245.00 per year.

SECTION 4: No refuse be accepted at the landfill site from outside the County without prior approval from the Committee.

SECTION 5: The provisions of this Ordinance are in effect from January 1, 2020 through December 31, 2020, unless extended by the Quorum Court.

SECTION 6: If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 7: All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.


SECTION 8: This ordinance being necessary for the protection and preservation of public health and safety, an emergency is hereby declared to exist and this Ordinance shall be in force and shall take effect upon passage and publication.

DATED: DECEMBER 16, 2019

APPROVED: \_\_\_\_\_

  
Jeff Phillips, Jackson County Judge

ATTEST: \_\_\_\_\_

  
Melanie Clark, Jackson County Clerk

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF JACKSON, STATE OF ARKANSAS: AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH THE ANNUAL OPERATING BUDGET FOR THE CALENDAR YEAR 2020 AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE QUORUM COURT OF JACKSON COUNTY, ARKANSAS:

SECTION 1: ANNUAL BUDGET ADOPTED BY REFERENCE. The annual budget for calendar year 2020 identified as "2020 Annual Budget, Jackson County, Arkansas" is hereby adopted by reference, and shall be effective January 1, 2020. A copy of said budget shall be filed in the office of the county clerk and shall be available for inspection and copying by any person during normal office hours.

SECTION 2: NON-RESTRICTED EXPENDITURE CATEGORIES. Expenditures of funds appropriated by this Ordinance shall not be restricted to line item expenditures codes comprising the four major categories of expenditures – Personnel Services, Supplies, Other Services and Charges, and Capital Outlays – but shall be restricted to office/departmental expenditures except for funds appropriated for personnel salaries and wages and employee benefits. Personnel expenditures shall not exceed the dollar amounts, number of employees, and salary or wage rates specified in the annual budget or an amendment thereto.

SECTION 3: EXPENDITURES RESTRICTED TO SPECIFIED FUND. No expenditures of appropriated funds shall be made from any fund other than the fund specified in this Ordinance or an amendment thereto.

SECTION 4: TRANSFERS. Any transfers of monies between the various funds of the County or between the four major categories of expenditures – Personnel Services, Supplies, Other Services and Charges, and Capital Outlays – shall be made only with prior approval of the Jackson County Quorum Court. Provided, however, all transfers budgeted for the annual budget shall be exempt from the provisions of this section.

SECTION 5: MAXIMUM APPROPRIATED AMOUNTS.

A. GENERAL FUND. Total projected General Fund revenues are  
\$4,826,321.00

1. County Judge's Office (0100)	\$ 53,845.00
2. County Clerk's Office (0101)	243,058.00
3. Circuit Clerk's Office (0102)	171,348.00
4. Treasurer's Office (0103)	163,203.00
5. Tax Collectors Office (0104)	275,568.00
6. Assessor's Office (0105)	287,007.00
7. Board of Equalization (0106)	5,915.00
8. Quorum Court (0107)	74,272.00
9. Courthouse Maintenance (0108)	177,901.00
10. County Election Commission (0109)	107,700.00
11. County Buildings Maintenance (0111)	3,000.00
12. County Miscellaneous Expense (0117)	15,000.00
13. 1% Turn back to Association of AR Counties (0121)	2,473.00
14. White River Planning & Dev District (0122)	1,000.00
15. County Health Department (0300)	33,750.00
16. Newport Ambulance (0304)	2,500.00
17. Tuckerman Ambulance (0305)	2,500.00
18. Sheriff Department (0400)	1,322,802.00
19. Circuit Court (0401)	22,400.00
20. District Court (0409)	65,000.00
21. Juvenile Probation (0414)	58,832.00
22. Juvenile Intake (0415)	91,768.00
23. Prosecuting Attorney (0416)	163,345.00
24. Public Defender (417)	18,000.00

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25. Coroner (0419)	10,535.00
26. State Police Fund (0421)	1,000.00
27. Office of Emergency Services (0500)	62,860.00
28. Co Warning System Maintenance (0503)	20,000.00
29. GIS Funds (0504)	5,000.00
30. Jackson County Humane Society (0602)	10,000.00
31. Veterans Service Fund (0800)	25,755.00
32. Jackson County Extension Service (0801)	36,950.00
33. Every Child Is Ours (0803)	<u>2,500.00</u>

TOTAL \$3,536,787.00

B. ROAD FUND. Total projected Road Funds are \$2,778,799.00

County Road (2000)	1,973,718.00
Motor Fuel Tax (2003)	114,710.00

TOTAL \$2,088,428.00

C. SOLID WASTE REVENUE FUND. Total projected Solid Waste Revenue Fund revenues are \$867,000.00

1. Operation & Maintenance	675,393.00
2. Depreciation Fund	7,370.00
3. Solid Waste Reserve	120,000.00
4. Landfill Closure	44,400.00

TOTAL \$ 847,163.00

D. SOLID WASTE OPERATION AND MAINTENANCE FUND. Total projected Solid Waste Operation & Maintenance Fund revenues are \$ 700,000.00

Operating Expenses for Solid Waste Op & Maint. Fund

TOTAL \$ 675,393.00

E. OTHER GOVERNMENTAL FUNDS. Total projected other governmental funds are \$ 2,872,280.00

1. Law Equipment Sheriff (1005)	1,000.00
2. Prisoner Housing Fund (1806)	429,412.00
3. Treasurers Automation Fund (3000)	21,750.00
4. Collector Automation Fund (3001)	168,100.00
5. Court Automation Fund (3002)	38,000.00
6. Act 1892 of 2005 (3004)	15,000.00
7. County Clerks Cost Fund (3005)	11,000.00
8. Court Recorder Fund (3006)	80,032.00
9. Library Tax Account (3008)	230,000.00
10. Domestic Peace Fund (3010)	500.00
11. County Reappraisal Fund (3011)	102,000.00
12. Act 989 Child Support (3012)	900.00
13. Radio Equipment Fund (3014)	74,000.00
14. Drug Control Fund (3015)	15,000.00
15. Boating & Safety Fund (3019)	3,000.00
16. 911 Fund (3020)	33,000.00
17. Public Defender Fund (3024)	32,000.00
18. Act 418 of 1989 Juvenile Prob. Fund (3031)	22,000.00

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19.	Circuit Clerk Commissioner Fee Fund (3039)	1,700.00
20.	Act 576 of 2007 (3401)	7,428.00
21.	Jail Revenue Fund (3411)	60,000.00
22.	Jail Vehicle Fund (3413)	7,000.00
23.	Jail Sales & Use Tax Operating Fund (3420)	974,927.00
24.	Library Payroll Fund (3441)	175,000.00
25.	Prisoner Care Fund (3445)	120,152.00
26.	Sheriff Training & Education Fund (3446)	7,500.00
27.	Animal Control & Care Fund (3460)	5,000.00
28.	Tornado Fund (3461)	5,000.00
29.	Automated Records Grant (3513)	7,800.00
30.	GIF 1-Public Safety Grants (3520)	<u>5,000.00</u>


TOTAL \$2,653,201.00

TOTAL APPROPRIATED FUNDS ARE \$ 9,800,972.00

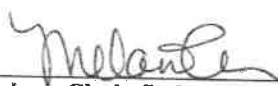
SECTION 6: SEVERABILITY. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.

DATED THIS 16<sup>th</sup> DAY OF DECEMBER, 2019

APPROVED

  
\_\_\_\_\_  
Jeff Phillips, Jackson County Judge

ATTEST

  
\_\_\_\_\_  
Melanie Clark, Jackson County Clerk