



## Association of Arkansas Counties

1415 West Third Street / Little Rock, Arkansas 72201

(501) 372-7550

Fax: (501) 372-0611

February 28, 2018

### MEMORANDUM

To: Lee County Clerk

From: Samantha Moore, Receptionist

Re: 2018 County Budget

It's time for us to compile our annual salary survey. Please send us a copy of your **2018 County Budget** as soon as it becomes available as well as a copy of your Appropriation Ordinance. By having access to each county's budget, we are able to develop some very useful statistics on various topics of interest to county government.

If your budget does not list the individual salary for each elected official and employee of your county, please furnish us with that information as well. We have enclosed a copy of your county's information from the 2017 Salary Survey. Please make changes directly to the enclosed copy (including any new positions) and return it along with your budget and Appropriation Ordinance. In year's past, we have asked that hard copies be mailed to us. If you have your budget and Appropriation Ordinance in pdf format (Adobe Acrobat) you can email this to Samantha Moore ([smoore@arcounties.org](mailto:smoore@arcounties.org)) instead of mailing in the hard copy.

Thank you for providing this information to us and if you have questions please give us a call.

**Please mail to: Association of Arkansas Counties  
Attn: Samantha Moore  
1415 West Third Street  
Little Rock, Arkansas 72201**

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Also, please fill in the information below and fax to 501-372-0611 or mail / email a copy along with your budget.

Lee County Justice of Peace is paid \$ 250 per diem (regular meeting)

*"Serving Arkansas' Counties Since 1968"*

**LAWRENCE - Class 2**

<b>County Judge (1/2)</b>	19,063
Admin Asst	18,435
Secretary	18,044
<b>County Clerk</b>	36,236
Deputy	20,188
Deputy 2@	18,895
<b>Circuit Clerk</b>	34,436
Deputy	19,686
Deputy	19,049
Deputy	21,307
Deputy	18,895
<b>Sheriff</b>	38,126
Chief Deputy	33,723
CID	26,295
CID	27,573
Secretary	26,887
Fine Collector	21,656
Jail Administrator	27,342
Deputy 2@	24,890
Deputy	24,740
Deputy 3@	25,044
Deputy	26,280
Deputy	25,517
Part-Time	44,000
Juv Intake Officer	34,734
Jailor 2@	19,538
Jailor 5@	19,688
Jailor	19,842
Jailor	23,139
Jailor	21,078
Part-Time Jail	29,500
<b>Collector</b>	34,436
Deputy	22,657
Deputy	19,208
<b>Treasurer</b>	34,436
Deputy	19,527
<b>Assessor</b>	34,436
Deputy	22,850
Deputy	22,657

Deputy 18,740

**Road Department**

<b>County Judge (1/2)</b>	19,063
General Foreman	29,574
Shop Foreman	31,944
Sign Maintenance	21,570
Mechanic	21,424
Mechanic	24,648
Truck Driver	22,859
Truck Driver	22,214
Truck Driver	22,214
Truck Driver	21,424
Truck Driver	21,570
Truck Driver	21,424
Truck Driver	22,105
Operator	22,562
Operator 2@	21,570
Operator	22,214
Operator	23,566
Operator	25,854
Operator	21,424
Operator	23,566
Operator	22,214

**Coroner** 5,291  
Deputy 1,545

**Quorum Court**  
Justice of Peace 9@  
per diem 236

**LEE - Class 2**

<b>County Judge 1/2</b>	32,714	33,567
Secretary 1/2	14,930	15,245
<b>County Clerk</b>	41,886	52,952
Chief Deputy	27,170	31,075
Deputy	20,363	27,153
<b>Circuit Clerk</b>	41,886	52,952
Deputy	20,627	24,720
Deputy 2@	26,270	27,058
<b>Sheriff /Collector 1/2</b>	32,714	33,567
Chief Deputy	37,338	38,560
Deputy Sheriff Investigator	34,295	33,990

3 Deputy 2@ 30,154  
 Bookkeeper 27030 24,538  
 1 Radio Operator 22460 20,891  
 2 Radio Operator 20600 17,551  
 Chief Deputy Collector 28,800 26,434  
 Deputy Collector 24,800 25,075  
 Contract Labor 32,000

Treasurer 36,000 34,957  
 Treasurer pt 18,000 17,479

Assessor 52952 41,886  
 Chief Deputy 29748 27,507  
 Deputy 26830 24,809  
 Contract Labor 3,000

Road Department  
 Road Foreman 33300 37,384  
 County Judge 1/2 33567 32,713  
 Judge's Secretary 1/2 15245 14,672  
 Mechanic 32,345  
 Equipment Operator 33300 30,666  
 Equipment Operator 31500 30,643  
 Equipment Operator 30000 30,363  
 Equipment Operator 30,522  
 Equipment Operator 30,240  
 Equipment Operator 30,224  
 Equipment Operator 30,209  
 Equipment Operator 29,277  
 Equipment Operator 29,526

Coroner 5150 5,000

OEM Coordinator 10878 10,562

Quorum Court  
 Justice of Peace 9 @ 250  
 per diem

LINCOLN - Class 2

County Judge (1/2) 19,064  
 Custodian 21,946  
 Asst Custodian pt 8,840

County Clerk 34,436  
 Chief Deputy 22,510  
 Deputy (pt) 9,200

27,000 Circuit Clerk 34,436

Sheriff 38,124  
 Secretary 26,780  
 Chief Deputy 31,819  
 Deputy 7@ 29,177  
 Captain 30,115  
 School Deputy 2@ 29,177  
 Probation Officer 37,056  
 Intake Officer 37,056  
 Jail Supervisor 23,495  
 Radio Operators 10@ 21,225  
 911 Coordinator pt 6,855  
 911 Supervisor 25,038  
 911 Operator 21,449  
 Senior Operator 21,449

Collector 34,436  
 Chief Deputy 26,780  
 Deputy (pt) 9,243

Treasurer 34,436

Assessor 34,436  
 Chief Deputy 26,780  
 Deputy (pt) 9,200

Road Department  
 County Judge (1/2) 19,064  
 Road Foreman 34,093  
 Office Manager 26,780  
 Truck Driver 3@ 26,137  
 Asphalt Foreman 2@ 26,137  
 Grader Operator 8@ 26,137  
 Trac-hoe Operator 26,137  
 Mechanic 27,583  
 Tractor/Bush hog Operator 2@ 26,137  
 Exec. Admin. Assist. 26,780

OEM Coordinator 28,686

Coroner 5,850

Quorum Court  
 Justice of Peace 9@ 196  
 per diem

6@  
3e

**LEE COUNTY QUORUM COURT  
ORDINANCE NO. 2017-24**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY  
OF LEE, STATE OF ARKANSAS: AN ORDINANCE TO BE  
ENTITLED "AN ORDINANCE TO ESTABLISH THE ANNUAL  
OPERATING BUDGET FOR CALENDER YEAR 2018".**

SECTION 1. ANNUAL BUDGET ADOPTED BY REFERENCE. The annual budget for calendar year 2018 identified as "2018 ANNUAL BUDGET, Lee County, Arkansas" filed in the office of the County Clerk and shall be available for inspection and copying by any person during normal office hours.

SECTION 2. NONRESTRICTED EXPENDITURE CATEGORIES. Expenditure of funds appropriated by this Ordinance shall not be restricted to the line item expenditure codes comprising the four major categories of expenditures-Personal Services, Supplies, Other Services and Charges, and Capital Outlays-but shall be restricted to office/departmental expenditures within the above enumerated salaries and wages and related employee benefits. Personal expenditures shall not exceed the dollar amounts, number of employees and salary or wage rates specified in the annual budget or an amendment thereto.

SECTION 3. EXPENDITURE RESTRICTED TO SPECIFIED FUND. No expenditure of appropriated funds shall be made from any fund other than the fund specified in this Ordinance, or amendment thereto.

SECTION 4. TRANSFERS. Any transfer of monies between various funds of the County or between the four major categories of expenditures-Personal Services, Supplies, Other Services and Charges, and Capital Outlays-shall be made only with prior approval of the Lee County Quorum Court. Provided, however, all transfers budgeted for in the annual budget shall be exempt from the provisions of this section.

SECTION 5. MAXIMUM APPROPRIATED AMOUNTS.

A. GENERAL FUND Total projected General Fund revenues are \$2,470,784.

	<u>Office/Department</u>		<u>Appropriated Amounts</u>
1000-100	County Judge's Office		
	Personal Services		
	½- Salaries	\$49,000.	
	½-Other Personal Services	16,822.	\$65,822.
	General Supplies		1,200.
	Other Services and Charges		<u>6,350.</u>
	Total Judge's Office		\$ 73,372.
1000-101	County Clerk's Office		
	Personal Services		
	Salaries	\$111,200.	
	Other Personal Services	<u>42,566.</u>	\$153,766.
	General Supplies		3,500.
	Other Services and Charges		<u>17,150.</u>
	Total County Clerk's Office		\$174,416.
1000-102	Circuit Clerk's Office		
	Personal Services		
	Salaries	\$132,000.	
	Other Personal Services	<u>52,888.</u>	\$184,888.
	General Supplies		4,000.
	Other Services and Charges		<u>24,760.</u>
	Total Circuit Clerk's Office		\$213,648.

**LEE COUNTY QUORUM COURT  
ORDINANCE NO. 2017-24  
PAGE TWO**

	<u>Office/Department</u>	<u>Appropriated Amounts</u>
1000-103	Treasurer's Office	
	Personal Services	
	Treasurer's Salary	\$36,100.
	Deputy Treasurer-part-time	18,100.
	Other Personal Services	<u>15,222.</u>
	General Supplies	1,300.
	Other Services and Charges	<u>9,050.</u>
	Total Treasurer's Office	<u>\$79,772.</u>
1000-104	Collector's Office	
	Personal Services	
	Collector's Salaries	\$87,500.
	Other Personal Services	<u>34,285.</u>
	General Supplies	5,300.
	Other Services and Charges	30,600.
	Capital Outlays	<u>1,500.</u>
	Total Collector's Office	<u>\$159,185.</u>
1000-105	Assessor's Office	
	Personal Services	
	Assessor's Salaries	\$109,600.
	Other Personal Services	<u>42,066.</u>
	General Supplies	5,100.
	Other Services and Charges	<u>110,650.</u>
	Total Assessor's Office	<u>\$267,416.</u>
1000-107	Quorum Court	
	Personal Services	
	9 JP'S	\$29,100.
	Other Personal Services	2,300.
	Other Services and Charges	<u>2,986.</u>
	Total Quorum Court	<u>\$34,386.</u>
1000-108	Courthouse Maintenance	
	Personal Services	
	Salaries-Part-time	\$20,600.
	Contract Labor	\$. 8,800.
	Other Personal Services	1,600.
	General Supplies	40,000.
	Other Services and Charges	32,000.
	Capital Outlays	<u>1,000.</u>
	Total Courthouse Maintenance	<u>\$104,000.</u>
1000-109	Elections	
	Personal Services	
	Salaries-Part-time	\$10,500.
	Other Personal Services	727.
	General Supplies	25,000.
	Other Services and Charges	<u>205,650.</u>
	Total Elections	<u>\$241,877.</u>
1000-300	Health Department	
	Personal Services	
	Salary	\$21,200.
	Other Personal Services	10,722.
	General Supplies	8,000.
	Other Services and Charges	<u>21,250.</u>
	Total Health Department	<u>\$61,172.</u>

**LEE COUNTY QUORUM COURT  
ORDINANCE NO. 2017-24  
PAGE THREE**

	<u>Office/Department</u>	<u>Appropriated Amounts</u>
1000-400	Sheriff's Office	
	Personal Services	
	Sheriff's Salaries	\$309,100.
	Salaries-Part-time	10,000.
	Other Personal Services	131,831.
	General Supplies	66,500.
	Other Services and Charges	<u>21,550.</u>
	Total Sheriff's Office	\$538,981.
1000-403	Circuit Court	
	General Supplies	\$6,000.
	Other Services and Charges	<u>31,000.</u>
	Total Circuit Court	\$37,000.
1000-419	Coroner's Office	
	Personal Services	
	Salaries – Pt Time	\$5,150.
	Other Personal Services	400.
	General Supplies	10,000.
	Other Services and Charges	<u>10,900.</u>
	Total Coroner's Office	\$26,450.
1000-500	OEM	
	Personal Services	
	Coordinator	\$10,900.
	Other Personal Services	840.
	General Supplies	1,500.
	Other Services and Charges	<u>5,500.</u>
	Total OEM	\$18,740.
1000-502	Fire Department	
	Insurance	5,500.
	Rent	32,000.
	Capital Outlay	<u>6,000.</u>
	Total Fire Department	\$43,500.
1000-800	Veterans Service Officer	
	Personal Services	
	V.S.O. Salary	\$3,800.
	Other Personal Services	300.
	General Supplies	500.
	Other Services and Charges	<u>500.</u>
	Total Veterans Service Officer	\$ 5,100.
1000-801	County Extension Service	
	Other Professional Services	\$31,500.
	Other Services and Charges	<u>4,550.</u>
	Total County Extension Service Office	\$36,050.

**TOTAL GENERAL FUND**

**\$2,115,065.**

**LEE COUNTY QUORUM COURT  
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PAGE FOUR**

	<u>Office/Department</u>	<u>Appropriated Amounts</u>
1806-409	District Court Clerk/All Courts Personal Services	
	Judge	\$11,501.
	District Court Clerks Salaries	75,199.
	Other Personal Services	34,566.
	General Supplies	3,200.
	Other Services and Charges	19,650.
	Capital Outlays	<u>1,000.</u>
		\$145,116.
3008-600	Library Personal Services	
	Salary-Full-time	\$22,000.
	Salary-Part-time	1,500.
	Other Personal Services	5,560.
	General Office Supplies	9,000.
	Other Services and Charges	8,250.
	Capital Outlay	<u>200.</u>
		\$46,510.
3020-501	Nine One Nine {911} Personal Services	
	Operator	\$19,000.
	Other Personal Services	6,520.
	General Supplies	2,500.
	Other Services and Charges	<u>50,000.</u>
		\$78,020.
<b>TOTAL OTHER FUNDS</b>		<b>\$269,646.</b>

- \*B. COMMUNICATIONS FACILITIES AND EQUIPMENT. Total Projected Communications Facilities and Equipment revenues \$13,000.00.
- \*C. EMERGENCY 911. Total projected Emergency 911 Revenues are \$315,000.00.
- \*D. EMERGENCY RESCUE. Total projected Emergency Rescue revenues are \$9,000.
- \*E. COUNTY RECORDER'S COST {Act 768}. Total projected County Recorder's Costs revenues are \$65,000.00.
- \*F. TREASURER'S AUTOMATION FUND {Act108}. Total Projected Treasurer's Automation Fund revenues are \$35,000..

\*Communications Facilities and Equipment, Emergency 911, Deputy Prosecuting Attorney Fund, Public Defender Fund, Emergency Rescue Fund, County Recorder's Costs, Treasurer's Automation Fund are reflected in the projected revenue for the General Fund for 2018.

**LEE COUNTY QUORUM COURT  
ORDINANCE NO. 2017-24  
PAGE FIVE**

I. ROAD FUND. Total projected Road Fund revenues are \$2,773,478.

<u>Office/Department</u>		<u>Appropriated Amounts</u>
County Road		
Personal Services		
Road Salaries	\$397,909.	
Other Personal Services	<u>160,870.</u>	\$ 558,779.
General Supplies		676,900.
Capital Outlays		64,900.
Debit Service		<u>100,000.</u>
		\$ 1,400,579.
 <b>TOTAL ROAD FUND</b>		 <b>\$1,400,579.</b>

SECTION 6. SEVERABILITY. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.

SECTION 7. This Ordinance being necessary for the protection and preservation of public health and safety, an emergency is hereby declared to exist and this Ordinance shall be in full force and effect upon passage and publication.

DATED this 19<sup>th</sup> day of December, 2017.

APPROVED: \_\_\_\_\_  
Terry Sandefer, Lee County Judge

ATTEST: \_\_\_\_\_  
Lynsey Russell, Lee County Clerk